

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



COUNTY OF LYCOMING
48 West Third Street
Williamsport Pennsylvania 17701
Telephone (570) 320-2124
Fax (570) 320-2127

CHRISTOPHER H. KENYON
Solicitor

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, JULY 16, 2026
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 7/22/26 to be paid on 7/15/26 in the amount of \$1,755,242.56.

3.0 PERSONNEL ACTIONS

- 3.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

4.0 ACTION ITEMS

- 4.1 Michele McDermott- Vote to approve the Agreement with Motorola in the amount of \$6,825.00 for five years. (2026 approved budgeted item – Operating Expenses)
- 4.2 Natalie Steppe – Vote to approve the purchase from Flag Zone in the amount of \$17,337.60. (2026 approved budgeted item – Operating Expenses)
- 4.3 Shannon Barnes– Vote to approve the Amendment to the Agreement with Dr. Frank Dattilio. (2026 approved budgeted item – Operating Expenses)
- 4.4 Shannon Barnes-Vote to approve the resignation of Cameron Koons from the County Advisory Committee
- 4.5 Shannon Barnes – Vote to approve the appointment of Matthew Cowden to the County Advisory Committee with an effective term of 7/16/2026 through 12/31/2027
- 4.6 Kelsey Green – Vote to approve Change Order #1 with Larson Design Group I the amount of \$6,162.34. (2026 approved budgeted item – Grant funds)

5.0 COMMISSIONER COMMENT

6.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

7.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, July 23, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Internal Changes:

Adult Probation – Corinna Meixel, Administrative Case Officer, Full-Time, PG7, \$20.9664 per Hour, 75 Hours per Pay Period, Anticipated Start Date: July 19, 2026.

New Hire:

Consolidated Services – Daniel Zellers, Records Retention Coordinator, Full-Time, PG5, \$16.8525 per Hour, 75 Hours per Pay Period, Anticipated Start Date: July 27, 2026.

Prison – Hailee Ashelman, Correctional Officer, Full-Time, Union, \$21.50 per Hour, 80 Hours per Pay Period, Anticipated Start Date: July 27, 2026.

Resource Management Services – Leslie Ingram, Administrative Support Specialist, Full-Time, PG8, \$23.3814 per Hour, 80 Hours per Pay Period, Anticipated Start Date: July 27, 2026.